

~~Security Information~~

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Rec maj 5-1-3

16 June 1953

5 June 53

MEMORANDUM FOR: Colonel White

1. In accordance with your instructions, I have studied the attached staff study on the Records Center. The essential facts are as follows:

a. Present Records Center facilities will last throughout the summer.

b. We are going to have to construct a Records Center some day and this cost is estimated at \$250,000.

c. Going into permanent construction right now offers the basic planning disadvantages of not knowing:

(1) what action is coming out of the Jackson Committee report, and

(2) what is going to happen in connection with the new building.

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d. [REDACTED] would offer a satisfactory temporary Records Center for a four-year period. Its cost would be \$120,000.

2. It appears to me that \$120,000 (one half the cost of a permanent construction) is too much to spend for just a temporary facility. On the other hand, the timing now does not seem right for planning and constructing the permanent Agency Records Center. As soon as we know how big the Agency is going to be and the size and space demands of a permanent Records Center, I would then certainly recommend permanent construction.

3. In summary, I recommend:

a. Instructing General Services to prepare temporary Records Center arrangements to last only until March, 1954. ✓

b. To develop, in the meantime, final plans for construction of an Agency Record Center to be begun at that time.

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